

Canby Utility
Authorization for Automatic Payment Withdrawal

We are pleased to be able to offer you a new payment option –*Automatic Payment Withdrawal*. You may pay your Utility bill by having the monthly bill amount automatically withdrawn from your checking account.

Automatic Payment Withdrawal may provide you with the following benefits:

- It saves you time in writing a check for payment.
- It saves time in mailing or delivering your payment.
- It means your account will be paid on time even if you're on vacation or out-of-town for an extended time period.

Here's how *Automatic Payment Withdrawal* works:

You will receive your normal bill for your review and records. However, your payment of the bill will be processed by electronically debiting your account **on** or **near** the payment due date. The amount of the withdrawal will appear on your bank statement. This service is free and optional for any Canby Utility customers. To use this service, complete this authorization form and return it to the Customer Service Department, allow one bill cycle for processing.

Start _____ Change _____ Stop _____ Effective Date _____

Customer Name _____ Account Number _____

Telephone Number _____ Service Address: _____

I hereby authorize Canby Utility to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error, to my account indicated below and Columbia State Bank to debit and/or credit the entries to such account.

Depository (bank) Name _____

Branch _____

City _____ State _____ ZIP _____

Routing Number _____ Account Number _____

(Attach a copy of a check to ensure routing and account number is correct)

This company shall comply with the laws of the United States, the Operating Rules of WESPAY, and the Operating Rules of the National Automated Clearing House Association (“NACHA”) in existence as the date of this Agreement and as amended from times to time.

This Company shall retain Customer authorizations for two years after they are terminated and other documents related to Entries for a period of two years.

The authority is to remain in full force and effect until the Customer Service Department has received written notification from me of its termination and in such time and manner as to afford Canby Utility and Columbia State Bank a reasonable opportunity to act on it.

(Customer Signature)

(Date)