



# Heat Pump Water Heater Form

All sections must be filled out by the installer at the time of installation. A copy of this completed form, the purchase receipt or invoice, and the manufacturer's Installation Checklist must be promptly submitted to the homeowner's utility in accordance with utility policy.

## Household information

Canby Utility Account #:

Homeowner Name	Installation Address	City	State	Zip
Phone (with area code)	Mailing Address	City	State	Zip
Email	Year Built:	Heated Area (sq ft)		
Heating system:	<input type="checkbox"/> Electric Furnace	<input type="checkbox"/> Zonal Electric Resistance	<input type="checkbox"/> Ductless Heat Pump	<input type="checkbox"/> Ducted Heat Pump
	<input type="checkbox"/> Fireplace/Woodstove/Pellet stove	<input type="checkbox"/> Gas Furnace	<input type="checkbox"/> Other (specify):	
Air Conditioning:	<input type="checkbox"/> None	<input type="checkbox"/> Central	<input type="checkbox"/> Zonal (window and/or wall units)	<input type="checkbox"/> Evaporative cooler
Number of occupants:	Number of water heaters:			
Information about the water heater being replaced (this row only)	Fuel <input type="checkbox"/> Electric <input type="checkbox"/> Gas	Age (years):	Size (gallons):	Functional? <input type="checkbox"/> yes <input type="checkbox"/> no

## Installation Information

Brand Installed	Model	Size (gallons):	Date of installation:
Other Appliances in installation room: <input type="checkbox"/> Clothes dryer <input type="checkbox"/> Fridge <input type="checkbox"/> Freezer <input type="checkbox"/> Furnace <input type="checkbox"/> Other (specify):			
Where was this water heater purchased? <input type="checkbox"/> Installer <input type="checkbox"/> Retailer <input type="checkbox"/> Online <input type="checkbox"/> Other (specify):			
Total installed cost (before rebates): \$ _____ Break down cost into the categories below: Equipment: \$ _____ Labor: \$ _____ Electrical: \$ _____ Other: \$ _____ Specify: _____			
Installation location: <input type="checkbox"/> Conditioned space <input type="checkbox"/> Unconditioned space Specify: <input type="checkbox"/> Garage <input type="checkbox"/> Basement <input type="checkbox"/> Closet <input type="checkbox"/> Utility room <input type="checkbox"/> Laundry room <input type="checkbox"/> Other:			
Installation room size (feet): (length _____) x (width _____) x (height _____) = _____ cu.ft.			
Installation clearances: Air inlet side (ft) _____ Air outlet side (ft) _____ Back (in) _____ Front (ft) _____ Top (in) _____			
Information about ducted Installations	CO Monitor Location:	Ducted out of conditioned space? <input type="checkbox"/> yes <input type="checkbox"/> no	Length of intake duct (ft): _____ Length of exhaust duct (ft): _____

A select group of homeowners installing ducted heat pump water heaters will be contacted to participate in a study to measure energy and water use. To opt out of this study group, please check here.

## Installation Checklist

(Complete in addition to the manufacturer's checklist)

Follow the manufacturer's installation instructions exactly. Failure to do so will result in disqualification from the program, may void the manufacturer's warranty, and may result in lower than expected energy savings.

<input type="checkbox"/> There is adequate clearance to remove the air filter	<input type="checkbox"/> Temperature and Pressure relief valve is properly installed and not plugged
<input type="checkbox"/> Earthquake strapping is installed	<input type="checkbox"/> Homeowner is aware of cooling effect and noise levels to expect in the installation area
<input type="checkbox"/> Installation complies with code	<input type="checkbox"/> Homeowner understands maintenance requirements
<input type="checkbox"/> Condensate line drains at a slope to a drain or exterior location	<input type="checkbox"/> Homeowner understands the safety instructions

**Required Homeowner and Technician Signatures** Both signatures are required. If installed by the homeowner, the homeowner must also sign the installer section.

<p>By signing below, the homeowner certifies that they understand and agree that they may be contacted for the purpose of scheduling an on-site installation quality assurance visit by a representative of the Heat Pump Water Heater (HPWH) program. This form must be signed by the person whose name appears on the electric utility account. ENERGY INFORMATION RELEASE: The undersigned utility Customer requests and authorizes the specified utility to release billing and usage information for the account listed below to the HPWH program. With this authorization, the HPWH program can request billing information for up to two years pre-installation and two years post-installation. The utility Customer also hereby releases the utility company from any and all liability arising from or connected with providing this information.</p>	
<p><input type="checkbox"/> A copy of the purchase receipt or installer's invoice is included with this application.  <input type="checkbox"/> A completed copy of the manufacturer's Installation Checklist is included with this application.</p>	
Electric Utility:	Account #:
Account holder name:	
Account holder signature:	Date:
<p>By signing below, installer certifies that this form and any accompanying documentation are complete and accurate; that all measures associated with this project were completed as of the signature date below; that all equipment was installed according to the manufacturer's specifications and any additional specifications required by Bonneville Power Administration; and that unit is functional and operational prior to submission of this rebate form.</p>	
Manufacturer Training Location:	Date of Training:
Installer name:	<input type="checkbox"/> Contractor <input type="checkbox"/> Non-contractor or Homeowner
Installer signature:	Date:

PRIVACY ACT STATEMENT Basic authority for collecting this information is authorized by 16 U.S.C. §§ 832 et. seq., and 838 et. seq., pursuant to Bonneville Power Administration's Conservation Program system of records established in 46 FR 31700. This information is primarily intended to further, but is incidental to the performance of, BPA's overall Energy Efficiency Program, the objective of which is to acquire energy resources through energy efficiency, to determine what cost-effective conservation and direct application renewable resources measures should be installed or adopted under different circumstances, and to provide incentives for the installation of such measures. Other routine issues of this information include: aggregation into a public database on energy efficiency; furnished to authorized personnel for installation/repair of equipment; aggregated into a database for program publicity; and in some instances information regarding buildings will be made available to subsequent purchasers of the buildings. Your disclosure of the requested information is voluntary; however failure to provide requested information means that it will not be possible for you to participate in this BPA Energy Efficiency program.

Please return this form to:

**Canby Utility  
 PO Box 1070  
 Canby, OR 97013  
 FAX: 503-263-8621**



# RESIDENTIAL HEAT PUMP WATER HEATER REBATE PROGRAM

## General Information

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### HOMES THAT QUALIFY FOR A REBATE

- New Construction Homes qualify for one HPWH per residence.
- Site Built Homes qualify for one HPWH per existing residence replacing an electric water heater.
- As of October 1, 2015, Manufactured Homes are eligible for one HPWH per existing residence replacing an electric water heater.

### REBATE AMOUNT

- \$300 for Qualifying 50-75 gallon HPWHs
  - \$500 for Qualifying 76 + gallon HPWHs
- \*Rebate(s) will not exceed 100% of total heat pump water heater cost (does not cover installation costs)*

### LEARN ABOUT HEAT PUMP WATER HEATERS

- What is a HPWH and how does it increase efficiency? Find out at [hotwatersolutionsnw.org](http://hotwatersolutionsnw.org)

### INSTALLER REQUIREMENTS

- Your installation contractor must be listed on the [hotwatersolutionsnw.org](http://hotwatersolutionsnw.org) website. If the contractor is not on the list, they must go through the training at: <http://www.bpa.gov/EE/Sectors/Residential/Pages/Heat-Pump-Water-Heaters.aspx>
- Self-installers must watch online training for their specific products' installation: <http://www.bpa.gov/EE/Sectors/Residential/Pages/Heat-Pump-Water-Heaters.aspx>

### BEFORE INSTALLATION: PRE-APPROVAL

- Pre-installation approval *is* required to qualify for the rebate.
- You or your contractor must submit the HPWH Rebate Application before installation via email [dwunder@canbyutility.org](mailto:dwunder@canbyutility.org) or fax to 503-263-8621.
- The approval process takes approximately one business day.
- An on-site visit is *not* required prior to installation to qualify for the rebate.

### AFTER INSTALLATION: FINAL DOCUMENTATION

- You or your contractor must submit a completed HPWH Rebate Application and final invoice

### QUALITY ASSURANCE INSPECTION

- A follow-up inspection may be required.
- If you are selected for an inspection, you will be contacted in advance.

### REBATE CHECKS

- You can expect to receive your rebate 8-10 weeks after submitting the required final documentation.

**For additional questions regarding the Canby Utility Heat Pump Water Heater Rebate Program, call 503-266-1156.**